

FLSA CODE - N

I. Duties and Responsibilities:

The incumbent serves as a Biological Aid and performs a variety of low-level tasks. Assignments may involve both laboratory and field activities depending upon the immediate need for the incumbent's services. Typical but not all inclusive duties are listed below.

A. Duties:

Washes and sterilizes laboratory glassware and instruments; uses simple- to-operate laboratory equipment such as choppers and grinders requiring only well established and highly repetitive work procedures; maintains immediate work area in accordance with detailed instructions; assists higher-level aids in setting insect traps; keeps simple logs of uncomplicated data which is provided by higher-level technicians or aids; makes simple weighings and mixtures of stock solutions; receives, stores, transfers, and replenishes laboratory supplies; and collects insect specimens and soil samples as directed.

B. Responsibility for the Work of Others:

None.

II. Supervision Received:

The incumbent works under close supervision of higher-level aids or technicians. Detailed oral instructions are provided when assignments are made and work is subject to close scrutiny while in progress. Work is reviewed for accuracy, completeness, and compliance with instructions.